

August 2018

Dear Parents/Guardians

Paying money to the school online is simple and easy

You can make payments online to the school for things like dinner money and school trips. Paying for school items online is quicker and easier for you, safer for children and more efficient for the school.

The system is called School Gateway – and it's available for you to use now.

1. Go to www.schoolgateway.com
2. When you visit the School Gateway website for the first time, please select 'New User' and enter your email address and mobile telephone number you have registered with the school. Please contact school if these details are not correct.
3. The system will send a PIN code to your phone; please enter this PIN code and your account will be activated for you.

From 1st September, you'll be able to pay money to the school online rather than send cash or cheques.

If you have recently changed your email address or mobile telephone number, please let us know so we can update our records.

Kind regards

School Office